



NOTICE OF AWARD

12 October 2023

PACIFIC OFFICE SOLUTIONS, INC.
2/F Pacific Office Machines Bldg.,
#28 EDSA Brgy. Greenhills,
San Juan City

Dear Sir/Madam:

In connection with the NEGOTIATED PROCUREMENT – SMALL VALUE PROCUREMENT for the **Supply and Delivery of Various Office Supplies and Materials (Lot 1)** for **Procurement Management Office** under **Request for Quotation No. R6 100-23-07-1609**, the Bids and Awards Committee resolved to recommend the award of the contract to **PACIFIC OFFICE SOLUTIONS, INC.** in the amount of **Thirty-Nine Thousand Six Hundred Pesos (Php 39,600.00)**.

This serves as formal notice of the award of the contract in your favor. You are hereby requested to execute the contract with the City and to submit relevant documents as required under the Implementing Rules and Regulations of R.A. 9184, if any, within ten (10) calendar days upon receipt of this Notice. Failure to execute the contract and to submit relevant documents (as applicable) within the above-mentioned period may result in the cancellation of the award of the contract in your favor.


Very truly yours,

VICTOR MA REGIS N. SOTTO
City Mayor

By authority of the City Mayor:


ATTY. JERONIMO U. MANZANERO
City Administrator

Conforme:


for: **SABRINA ISABEL S. MORAUDE**
CRISTINA C. LACHICA
Authorized Representative
PACIFIC OFFICE SOLUTIONS,
INC.

Date: **OCT. 13, 2023**